

SOLERNO DISTRICT ASSOCIATION
MODIFICATION REVIEW COMMITTEE
APPLICATION INSTRUCTIONS

PLEASE READ ALL INSTRUCTIONS BEFORE SUBMITTING

FOR CONSIDERATION:

1. Completed application. Responses are sent via e-mail so please be sure to include a valid, legible, e-mail address. Incomplete applications may be tabled until all supporting information is received.
2. Supporting documents. These vary by project. Please use the checklist below.
3. All documents must be submitted by the third Thursday of the month. The committee meets on the fourth Thursday and responses are circulated the following week.

SUPPORTING DOCUMENTS:

1. Exterior Paint
 - a. Recommended paint schemes may be found on the Association's web site, www.solernohoa.org. If you are selecting a color from this scheme, indicate the color choices on the application.
 - b. If you wish to submit colors outside of the recommended schemes:
 - i. Indicate those colors on the application
 - ii. Attach the manufacturer's swatches (no digital copies please)
 - iii. Paint a 2' x 2'square sample of the body color on the side of the home that can be viewed from the street.
 - c. A current color photo of your home.

Paint colors should not be similar to the homes next door or directly across the street from your property.

2. Landscape Modification
 - a. Landscape plan (preferably drawn on a copy of the property survey that indicate boundary lines).
 - b. Plant materials list that includes photos depicting each item.
 - c. Hardscape materials list that includes photos depicting the type and color.
3. Fencing
 - a. Fence plan (preferably drawn on a copy of the property survey that indicate boundary lines).
 - b. Material height, type, style and color.
4. Pool Construction
 - a. Pool plan (preferably drawn on a copy of the property survey that indicate boundary lines). Be sure to specify location of pool equipment.
 - b. Enclosure type. If using a screen enclosure, indicate size, type and color.
5. Patio or Walkway
 - a. Plan (preferably drawn on a copy of the property survey that indicate boundary lines).
 - b. Hardscape materials list that includes photos depicting the type and color.

Walkways that run along the side of the home should not be wider than three (3) feet.

6. Driveway Modification
 - a. Driveway Plan (preferably drawn on a copy of the property survey that indicate boundary lines).
 - b. Hardscape materials list that includes photos depicting the type and color.

Driveway modifications should not exceed the width of the side building lines of the home.

7. Roof Replacement
 - a. Color photo or sample of requested roofing material.
 - b. A current color photo of your home.

If your project is not listed, please contact Fairway Management to discuss what supporting documents should be submitted. (321) 777-7575 or MRC@fairwaymgmt.com.



Date Received: _____

**SOLERNO DISTRICT ASSOCIATION
MODIFICATION REVIEW COMMITTEE**

TO: Solerno District Association Modification Review Committee
c/o Fairway Management
1331 Bedford Dr., Suite 103
Melbourne, Florida 32940 **E-Mail Submissions to:** MRC@fairwaymgmt.com

FROM: Property Address: _____
Property Owner(s): _____
Phone Number: _____ E-mail: _____
Mailing Address (if different from property address) _____

PROJECT TYPE (Mark each that apply):

- Exterior Painting**
- BODY _____ TRIM _____
- FRONT DOOR _____ GARAGE DOOR _____
- Landscaping Modification** **New/Replacement Fence**
- New Pool Construction** **New/Modified Patio or Walkway**
- Driveway Modification** **Roof Replacement**
- Other:** _____

Date: _____ Signature: _____

INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED BY THE COMMITTEE.

Your application is hereby: **APPROVED:** Subjected to the following condition; (if any)

DISAPPROVED: Reason stated:

Date: _____ Signature _____

APPROVED REQUEST MUST BE COMPLETED WITHIN 6 MONTHS

Note: These plans have been reviewed for the limited purpose of determining the aesthetic compatibility of the plans with the community in general in the subjective opinion of the approving authority. These plans are approved on a limited basis. No review has been made with respect to functionality, safety, and compliance with governmental regulations or otherwise, and no reliance on this approval should be made by any party to such matters. The approving authority expressly disclaims liability of any kind with respect to these plans, the review hereof, or any structures built pursuant hereto, including, but not limited to liability for negligence or breach of express or implied warranty.